

Use this form to provide us with any changes to your personal details. Print clearly in BLOCK LETTERS. If you would like to add a financial adviser to your account and have adviser service fees deducted, and if you want to update your adviser account access, please complete the Adviser Details Form available at [nationwidesuper.com.au/forms](https://nationwidesuper.com.au/forms)

## 1. PERSONAL DETAILS

a. Title (please select)

Mr  Mrs  Miss  Ms  Dr  Other  →

b. Surname

[illegible]

c. First name(s)

[illegible]

d. Previous surname (leave blank if no change)<sup>1</sup>

[illegible]

e. Previous first name(s) (leave blank if no change)<sup>1</sup>

[illegible]

f. Date of birth (DD MM YYYY)

g. Sex (please select)

#### h. Member number

[illegible]

i. Address

[illegible]

- j. Work telephone

k. Home telephone

I. Mobile number<sup>2</sup>

[illegible]

m. Email address<sup>3</sup> (Give us your email address to receive all future communications electronically.)

[illegible]

<sup>1</sup> If you have changed your name or are signing on behalf of another person, you will need to provide a certified linking document. A linking document is a document that proves a relationship exists between two (or more) names.

The following table contains information about suitable linking documents.

**Note:** We may need to ask for further identification from you to meet relevant regulatory requirements, if we are unable to verify your details using the information you have provided.

PURPOSE	SUITABLE LINKING DOCUMENTS
Change of name	Marriage certificate, deed poll or change of name certificate from the Births, Deaths and Marriages Registration Office.
Signed on behalf of the applicant	Guardianship papers or Power of Attorney.

<sup>2</sup> We may SMS you from time to time.

<sup>3</sup> If you provide us with your email address, you will be opted-in for e-communications. This means our communications to you will be uploaded to your online account and you will receive an email notification when the communication is available online. Of course, you can change your preferred method of communications at any time through your online account or by calling us.

## 2. SEARCH FOR YOUR SUPER

By ticking this box, you are consenting to the Trustee of Nationwide Super, a division of the Russell Investments Master Trust (the Fund) using your Tax File Number (TFN) to search for other super accounts you may have, now and in the future, using a facility provided by the Australian Taxation Office (ATO). We will automatically consolidate any ATO-held super (known as Lost or Unclaimed money). If we find any super with other funds we will let you know, so you can decide if you want to transfer them into your Nationwide Super account.

### 3. ADVISER CONTACT DETAILS (IF YOU DO NOT HAVE A FINANCIAL ADVISER, GO TO SECTION 4)

If you would like to add a financial adviser or change any of your adviser details, please complete the Adviser Details Form available at [nationwidesuper.com.au/forms](https://nationwidesuper.com.au/forms)

#### 4. CHANGE OF EMPLOYER

Date of termination from old employer (DD MM Y YYYY)

## Details of new employer

a. Name

[illegible]

b. ABN

[illegible]

c. Telephone

[illegible]

d. Email

[illegible]

e. Date of commencement (DD MM YYYY)

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## 5. DECLARATION AND SIGNATURE

I acknowledge and declare:

If I have an adviser, I understand the Trustee may provide information on the status of my account balance and investments to my nominated financial adviser.

I confirm that any changes to the adviser contact details is correct.

I have read and understood the contents of this form and have checked that all the information I have provided on this form is correct.

Member Signature

Date (DD MM YYYY)

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Member name

[illegible]

## 6. IMPORTANT INFORMATION: CERTIFICATION OF DOCUMENTS

### Certification of documents

All copied pages of original proof of identification documents and any copies of other required documents (including any linking documents) need to be certified as true copies by an individual approved to do so.

Make a photocopy of your original document and then take both documents to one of the following people to be certified. The person who is authorised to certify documents must sight the original and the copy and make sure both documents are identical, then make sure all pages have been certified as true copies by writing or stamping 'certified true copy of original document' followed by their signature, printed name, qualification (eg Justice of the Peace etc) and the date.

The Fund will only accept documents certified by one of the following.

- Medical practitioner
- Pharmacist
- Police officer
- Justice of the Peace
- Legal practitioner
- Notary public officer
- Registrar or Deputy Registrar of a court
- Judge of a court
- Magistrate
- Clerk of a court
- Chief Executive Officer of a Commonwealth court
- Sheriff
- Sheriff's officer
- Australian Consular Officer or an Australian Diplomatic Officer
- Permanent employee of Australia Post with two or more years of continuous service
- Agent of Australia Post who is in charge of an office supplying postal services to the public.
- An officer with, or authorised representative of, a holder of an Australian Financial Services license, having two or more years of continuous service with one or more licensees.

#### Notes:

- In different circumstances, there may be other people who are able to certify documents. However, in the interests of protecting the entitlements of members of the Fund, we will only be able to accept documents which have been certified by a person in the above list.
- We may be required to ask for further identification from you in order to meet relevant regulatory requirements if we are unable to verify you using the information you have provided.

### We're here to help

Please send your completed form to: Nationwide Super, Locked Bag A4094, Sydney South NSW 1235.

If you have any questions, please call us on **1800 025 241** (Monday to Friday 8.30am to 5.30pm AEST), email [enquiries@nationwidesuper.com.au](mailto:enquiries@nationwidesuper.com.au) or visit [nationwidesuper.com.au](http://nationwidesuper.com.au)

In preparing this form, the Trustee has not taken into account the investment objectives, financial situation or needs of any person. Accordingly, before making a decision to invest in a product, you should read the current Product Disclosure Statement (PDS) and seek advice tailored to your own financial circumstances. Call us on 1800 025 241 or visit [nationwidesuper.com.au](http://nationwidesuper.com.au) for a copy of the PDS. Total Risk Management Pty Limited ABN 62 008 644 353, AFSL 238790, Trustee of the Russell Investments Master Trust ABN 89 384 753 567.

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